

A.N. Pritzker School Parent Teacher Organization Agenda for Monthly Meeting

Date: December 3, 2008
Time: 6:00 PM
Location: A.N. Pritzker School
 Room 101

Chair: John Hayford Teacher
Vice Chair: Susan Boush Parent
Secretary: Fran Konieczko Parent
Treasurer: Brenna Michael Parent

TIME	Discussion Item	Discussion Leader	NOTES
5 min.	Welcome & Introductions	John Hayford	Welcome Everyone/ Introduce PTO Officers
			Review meeting format & agenda
5 min.	Monthly Recap	Susan Boush	Review Previous Meeting's Minutes/ Update on Interim PTO Board Actions
10 min.	Treasurer's Report	Brenna Michael	Treasurer's Report; 8to9 Accounting
10 min.	PTO Insurance	Susan Boush	Review PTO Insurance Needs/Coverage
15 min.	Program Updates	Brenna Michael	8to9 Survey Results & Proposed Changes
		Brenna Michael	Amazon Web link
		Fran Konieczko	Market Day Update
	OLD BUSINESS		
5 min.	PTO Website	Brenna Michael	Update
5 min.	Murals Painting Project	Sylvia Ramos	Funding Request
	NEW BUSINESS		
5 min.	Blues Busters	Terri Donaldson	Discussion / Planning of Event
5 min.	Teacher Wish lists	John Hayford	Teacher Wish list proposals and decisions.
5 min.	Funding Requests	Susan Boush	New requests for PTO funding and project support
5 min.	Pritzker Food & Holiday Gift Drive	Brenna Michael	Discussion of funds for the Pritzker Holiday Food & Gift Drive
5 min.	Upcoming Events @ Pritzker	John Hayford	Highlight December school activities & application deadlines
			Updates from Friends of Pritzker, Power of Parents, PAC, etc may be heard at this time.
7:35 PM	MEETING ADJOURNMENT	John Hayford	

Email: PritzkerPTO@yahoo.com

* Please email the Pritzker PTO if you would like to add something to a future agenda, or are interested in addressing the group at our next meeting. All parents, guardians, teachers & school administrators of current Pritzker students are welcome and encouraged to attend.

Thank you for your support!